



REGIONAL PLANNING CONSORTIUM
Tug Hill Region - Board Meeting #4
December 5, 2017 – 10:00a-12:00p
Hilton Garden Inn - Watertown
1290 Arsenal St #8, Watertown, NY 13601

Meeting Minutes:

1. Call to Order:

Meeting was called to order by Pat Fralick at 10:06AM

2. Introductions (Name, stakeholder group, agency/organization)

Board introduced themselves (see attendance list)

Gallery members:

- Intern with Michelle Fulton

3. Approval of August 9th Meeting Minutes (Motion Needed)

Pat asked for the boards feedback on any edits from the meeting minutes from the 8/9/17 board meeting. Pat asked for a motion to approve the minutes

- 1st- Jennifer Barlow
- 2nd- Jason Halstead
- All in favor, motion carried – minutes will be posted to CLMHD website

4. RPC Survey

- Pete read the recruitment script for the Syracuse University/SUNY Albany RPC survey. Board members were given 10 minutes to complete the survey. Surveys were collected and will be mailed to Matthew Spitzmueller.

5. Review of Fall Chairs Meeting Minutes - (10/30)

Pete reviewed the Chairs meeting that occurred on 10/30/17. Encouraged the board to review the minutes:

- Review Issue 11- Tug Hill board will work on developing an ad hoc workgroup to begin to collect data
- Suggest partnering with NC or another rural RPC region to collect data
- Suggestion by Richelle David to contact JCC to collect data- College is always looking for projects
- Pat suggested that before we meet again in February that a group develops. Having this data could prove useful as we move into a VBP world

6. Data – OMH F/O Review

Nicole Hall from the Central OMH F/O Reviewed the HARP/HCBS data (see attachment)

Question from Susan H.- Asking about barriers that are preventing people from accessing HARP/HCBS services-

Nicole response-

- Educational Needs- What are the services? What is a HARP? A lot of educational needs
- Not necessarily unique to this region

Melissa Staats- This data is used to monitor the plans performance, Melissa – Melissa reported that the data is pulled from the Medicaid Data Warehouse

Korin- Suggested that this data be used in the regional workgroup to take a look at why only 6 HCBS claims have been submitted in Jefferson county

Susan- Reported that this data is troubling. Providers are not aware of what this is all about- how can we loop in DSRIP- she is concerned about who is eligible and getting them assessed

Kathy Connor- Need for crystalized message to work with consumer population

Jennifer Barlow- The challenge, some of the peer agencies are not yet billing Medicaid. Encourage that OMH work with these agencies to get them there- There are not a lot of providers in this region, this is improving though

Nicole asked the board for what data would be helpful for future meetings. Nicole stated that the OMH is working with providers to fill gaps in care and get them ready to contract with MCOs and ready to bill.

Korin encouraged that the PPS could also help supporting financially, some of these smaller agencies

Jason Halstead- Received a BHIT grant, however they were asked to provide \$28,000 to help build up their EMR capabilities-

Pat- encouraged that the board take part in the HARP/HCBS/HH work group

7. Update: Children and Families Subcommittee Roll Out

Pete provided an update on the subcommittee

- a. Chair/LGU Lead
 - i. Alicia Rupert and Jennifer Barlow will be the Chair and the Lead for this subcommittee
 - ii. 2/6/17 will kickoff here in Watertown (Hilton Garden Inn, Watertown – 1:00-3:00p)
 - iii. Town Hall will be in March
 - iv. May will be up and running

8. HARP/HCBS/HH Workgroup Update

- Pete asked for more participants- please contact Pete if you or someone from your agencies are interested. This group is focusing on 8-10 regional issues. The group is focusing now on 2 major issues, need for networking and education.
- Angela Doe is the chair of this group. This workgroup is the outlet to address these issues
- Networking Event- On 12/11/17 the networking event will be occurring at United Helpers from 10-12. The purpose is to help building relationships among providers. Please contact Pete if you would like to attend. Susan will encourage that folks that she knows to attend.
- Another networking event will be happening in Watertown in early 2018.
- Education- Pete is working closely with NYAPRS, to bring educational events (Peer to Peer) to the Tug Hill region- David, from NYAPRS and will do a training re: HARP/HCBS. These events are focused on consumers. If you would like to host at your agency, please let Pete know.
- Melissa also reported that the State is working on developing looping videos as well, to be played in doctors' offices, etc.
- NRCIL will outreach Pete to schedule a Peer to Peer training

9. End of Year Wrap up

a. Review of Board Member Feedback

Will re-issue this survey to gather board member feedback to get a higher response rate
Pat asked for feedback from board members

Susan- Suggested phone conferencing, suggest reviewing who is not at the table, what are our goals, how do we measure that?

Korin- Suggested moving the board meeting location, Pete stated that would be possible

Pat- Suggested that workgroups occur on the same day as the board meeting

Lewis county BOCES (possible venue for meetings)- log in sites- live stream- video conferencing? Would this help with attendance

Kurt- suggested utilizing already existing forums- combine resources/ideas

Joey Horton-Question around what the goal of 2018 will be?

Pete- 2018 focus on addressing the regional issues that have been identified by the board

Pat talked about the pace of addressing the issues-how can we address this?

Pat talked about-State Partner involvement- building trust among stakeholders

Pat asked-What do we want future meetings to look like?

Travel- to mitigate the travel issue, workgroups, subcommittees on the same day?

b. Attendance Policy

Pat reviewed the attendance policy, (2yr commitment and attendance at quarterly meetings) and that effective 1/2018 that they will look to enforce this.

c. RPC Logic Model

Pat reminded board members of the RPC Logic Model

d. 2018 Schedule

Please see the list of 2018 RPC Board meetings listed below

Pat thanked everyone for their ongoing commitment to the RPCs

Please contact Pete if your agency can host the board at one of the quarterly meetings

Pete updated the board on the hiring of Donna Dewan and that the funding for the RPCs has been extended to 2019.

10. Adjourn Meeting (Motion Needed)

Melissa Staats reported that OMH has been finding the RPCs to be invaluable

Pat adjourned meeting at 11:57 Motion to adjourn 1st Chris and 2nd Susan

***Upcoming Meetings:**

- February 6, 2018 – 1st qtr. RPC BOD Meeting – Hilton Garden Inn - Watertown
 - 10:00-12:00
- ~~February 6, 2018 – TH Children & Families Subcommittee Kickoff – Hilton Garden Inn – Watertown~~
 - ~~1:00-3:00~~
- ~~March 27, 2018 – TH Children & Families Town Hall Meeting – Location TBD~~
- May 8, 2018 – 2nd qtr. RPC BOD Meeting – Location TBD
- ~~May 8, 2018 – NC Children & Families Subcommittee Meeting – Location TBD~~
- September 5, 2018 – 3rd qtr. RPC BOD Meeting – Location TBD
- December 12, 2018 – 4th qtr. RPC BOD Meeting – Location TBD

Questions about this process can be answered by your RPC Coordinator, Peter Griffiths via email, PG@clmhd.org or phone, 518-424-1014