



Regional Planning Consortium: Central Region
Cayuga, Cortland, Madison, Oneida, Onondaga, Oswego

4th Quarter Board of Directors Meeting

December 4, 2017
10:00 am – 1:00 pm

10:00 am	Introductions Approval of Minutes: August 7th 2017	Request Motion
10:10 am	RPC Survey	
10:20 am	Attendance Policy Review RPC Logic Model Review	
10:30 am	OMH Data Presentation	
11:00 am	Report Out from October 30th Co Chairs Meeting	
11:30 am	Break	
11:40 am	Guest Presentation: Rights of People Who Have Limited Proficiency in English Barrie Gewanter, Executive Director for the Onondaga County Human Rights Commission, Administrator for Onondaga County Jail Oversight Committee Title VI, ADA & LEP Plan Coordinator for Onondaga County	
12:10 pm	Work Group/Subcommittee Updates HARP/HCBS/Health Home Work Group VBP Work Group Children and Families Subcommittee Update	
12:30 pm	RPC Updates: Approval of 2018 Meeting Dates Project Director Update	
12:45 pm	Board Member Feedback	
1:00 pm	Adjourn	Request Motion

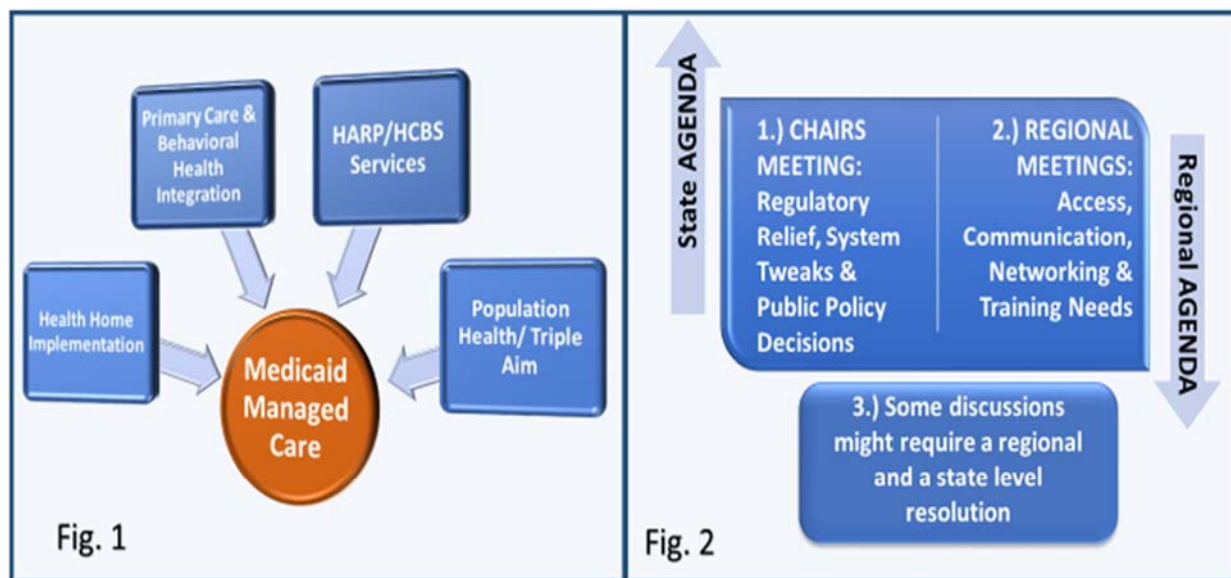
For any questions please contact Katie Molanare, RPC Coordinator at KM@CLMHD.org or 518-391-8535



Attendance Policy

Any Board member missing *two out of any four scheduled meetings* shall have been determined to be not sufficiently available to participate productively in the RPC, and the seat shall be deemed vacant and filled in accordance with established procedure.

RPC Logic Model



NOTE: We are using this logic model to shape the discussions in each of the regions. It should be noted that this is not an exclusive list. We have encouraged the RPC Boards, to 'goal tend' the issues that are discussed and develop a sense of what is a permissible issue for the RPC's to work on. Also, it will benefit each board to develop an awareness of what is already worked on in other venues within each region. An issue that is completely relevant to the work of the RPC's, but is already discussed elsewhere can be triaged accordingly. 3

Next Meetings

- **HARP/HCBS/HH Work Group**- January 9th from 10 am to 11 am, at 1045 James Street, Syracuse, NY (Liberty Resources)
- **VBP Work Group**- January 16th from 10 am to 11 am, at 1045 James Street, Syracuse NY (Liberty Resources)
- **2018 BOD Dates: Time and Venue TBD**
 - February 5th
 - May 7th
 - September 10th
 - December 3rd
- **Children and Family Subcommittee Kickoff Meeting**- February 5th after Board Meeting

*Regional Planning Consortium: Central Region
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Central RPC 4th Quarter Board Attendance:

- Mark Thayer- Co Chair Lead/DCS
- Ray Bizzari- DCS
- Robin O'Brien- DCS
- Lisa Alford-DCS
- Eric Bresee- CBO
- Casi Dowsland-CBO
- Carrie Doran- CBO
- Yvette Borne-CBO
- Eric Stone- HHSP
- Monika Taylor-HHSP
- Joan Buckley-White-HHSP
- Curt Swanson-Lewis-MCO
- Colleen Klintworth-MCO
- Jennifer Earl-MCO
- Stephanie Pestillo-MCO
- Lori Lubba-BHO
- Laura Zocco- OMH
- Christopher Emerson-KP
- Timothy Hammond-KP
- Lauren Wetterhahn-KP
- Beth Hurny-KP
- Jason Meyers-PFY
- Scott Marshall-PFY
- Carole Hayes Collier-PFY
- Jennifer Daly-PFY
- Nicole Kolmsee- DCS
- Teisha Cook-DCS
- Katie Molanare- RPC

Gallery Attendance: Susan Lewis, Jennifer Demars, George Blakeslee, Cat Huntington, Alexis Harrington, Peter Caplan, Molly E, Heather C, Matt Spitzmueller

Those Not in Attendance: Scott Ebner (Co-chair/HHSP), Cassandra Sheets (CBO), Keith Cuttler (HHSP), Debra Meyers (BHO), Suzanne Reid (MCO), Katherine O'Connell (MCO), Philip Endress (HHSP), Linda Lopez (CBO), Mica Gonzalez (PFY), Marni Millet (OASAS), Richard Jobin (OCFS), Leslie Gorke (PFY), Monica Brown (KP), Melissa Marrone (KP).

Regional Planning Consortium: Central Region
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Central RPC 4th Quarter Board Minutes:

- **Introductions:** Mark Thayer welcomed the group and asked for a round of introductions
- **Approval of Minutes: August 7th 2017:** Mark Thayer asked for a motion to approve the 3rd quarter minutes. Ray Bizzari made a motion that was seconded by Scott Marshall.
- **RPC Survey:** Katie Molanare reviewed the purpose of the RPC Survey conducted by Syracuse University/University at Albany-SUNY. The board was given time to complete the second of three surveys. The next survey will be distributed in 12 months.
- **Attendance Policy Review:** Katie Molanare reviewed the attendance policy to the members of the board. Any member that misses 2 out of 4 scheduled board meetings will be determined not sufficiently available to participate productively in the RPC. This policy will be enforced beginning in 2018. This policy applies to anyone who misses 2 board meetings out of 4, even if the absence is reported to the coordinator.
 - Question if there can be discussion of coordinating meetings across regions to avoid conflicts (particularly the networking events conflicting with board meetings).
 - Question about proxies – these are not allowed.
 - Question about process for filling vacant board seats. If an organization has a change in someone on the board, the org will have 30 days to fill the org's board seat. If the org cannot fill in 30 days, Katie will reach out to stakeholder group to fill the seat. PYF – would be representing the PYF group, not an organization.
 - Question about call-in – these are in-person meetings only. Exploring options for call-in in the future but recognize in-person meetings have richer conversation.
- **RPC Logic Model Review:** Katie Molanare reviewed the logic model with the group. Issues discussed at the RPC meetings are related to the transition to MMC. This could include Health Homes, Primary Care and Behavioral Health integration, HARP/HCBS and population health/triple aim. Some issues could be State or Regional. This logic model is used to help shape the discussions we have around the table. Working to create examples of issues that may fall into each category, State vs. Regional issues. Co-Chair discussed how these examples will be helpful in discussing which issues should be taken to the State. We want to encourage the responses we get from the State are meaningful and issues that cannot be resolved on a regional level.
- **OMH Data Presentation:** At the HARP/HCBS level there has been discussion around data that could be helpful to discuss issues related to HARP and HCBS. This data will assist in discussing where the RPC process goes next and how the data informs HARP/HCBS. Cat Huntington reviewed the OMH data.
- **Report Out from October 30th Co Chairs Meeting:** Co-Chair reported out on the 10/30 Co-Chairs meeting. Mark Thayer was impressed with the level of interest the State had in what is happening at the regional level. He discussed how the work for our committees is how can we shape the feedback and questions to get a better understanding of what we can do at the regional level. NYC reviewed 17 discrete steps related to the HARP/HCBS process. There will be future discussions at work group level to help streamline these steps to only those steps that are required to move the process forward and eliminate bottlenecks. Co-Chair reviewed the Central issues that were submitted.

*Regional Planning Consortium: Central Region
Cayuga, Cortland, Madison, Oneida, Onondaga, Oswego*

- Issue #1- Access to HCBS
 - Recommendation: To look for a community referral process. Clear timeframe on the community referral process.
 - State response: they continue to look at this, but a process is not finalized for community referrals. Encouragement to reach out to members that are currently being engaged to access services. Recognizing the challenges that exist within the process of HARP/HCBS enrollment. Recognizing that the concerns are being heard at the State level but there is not much flexibility within the 1115 waiver without approval at the federal level.
 - Recommendation: Clarification on the HARP algorithm
 - State response: support from the State to work with regions to make this process easier – however recognizing the need to discuss at the federal level for approval.
- Issue #11: Rate adjustment for reimbursement for cost and travel to do home visits.
 - OMH perspective – awareness and have tried to take some of this into account. OMH was interested in getting additional data to outline the challenges, scope and costs so OMH can more appropriately respond. Rural North Country regions have been commenting on their challenges. NYC also discussed barriers in amount of time it takes to travel with public transportation. OMH was open to hearing more about these challenges with supporting data collected within regions. Accumulation of data – not just a few cases. Encouraging the region to consider beginning to collect data. (Examples of data: Miles vehicles drive in county cars or non-profits and compare to time spent/hourly rate of the employee/rate being paid for the service/no-show rate). May begin by identifying the data that everyone is already tracking around the table.
- **Guest Presentation: Rights of People Who Have Limited Proficiency in English (Barrie Gewanter, Executive Director for the Onondaga County Human Rights Commission, Administrator for Onondaga County Jail Oversight Committee Title VI, ADA & LEP Plan Coordinator for Onondaga County):** There are many people in this region that speak languages other than English. 5.7% of Syracuse pop native speakers of Spanish (1/3 of the non-English speakers in Syracuse school district). More than 10,000 refugees in Syracuse. There have been many denials of providing language assistance. Barriers include logistics or budget of an organization. FAQ resource may be utilized within your agencies. LEP means limited ability to write, read, speak or understand English. This could include someone who was born not speaking English – this was not the language being spoken as the primary language. Utilized symbolic form of language to communicate such as sign language. 50 households in Syracuse and use Napoli sign language. “Effective communication” – Taken from the American with Disabilities Act. Agencies must have receptive and expressive communication abilities. Types of language assistance – depends on the complexity, sensitivity and severity of implications if you do not have effective communication. Also depends on clients preferred method of communication. Doctors do not realize you can bill Medicaid for interpreters. This is often \$20 less than the actual cost to fund interpreters. 70 languages being spoken in the Syracuse school district alone. Language Line – within the last month and a half – has added a new service called

*Regional Planning Consortium: Central Region
Cayuga, Cortland, Madison, Oneida, Onondaga, Oswego*

(insight?). Cheaper than an in-person interpreter. Any in-person interpreters must be qualified. Barrie may be a resource to the organizations in the Central Region.

- **Work Group/Subcommittee Updates**

- **HARP/HCBS/Health Home Work Group:** Carol reported out on the H/H/H work group. 2 meetings since our last meeting. Discussed some of the issues identified in our region. Networking event was held in October for HARP/HCBS providers targeting Health Home care managers. A lot of good feedback from this networking event. David Ferecz from NYAPRS also provided a presentation on an available resource to peer providers and those who are eligible for HARP/HCBS. Central Region will hold a Spring event that will focus on the NYAPRS training that is available. Also will hold more networking events in the region next year. Region also looking for more training for care managers including training related to anyone declining services. Also working to try to identify any community referrals (anyone who may not be captured on the State HARP list but would benefit from receiving HCBS). Work group continuing to work to address previously identified issues. Next meeting 1/9/18
- **VBP Work Group:** Katie provided an update - since August, Central has had 2 meetings. Discussion around repurposing this work group. Shift from gathering feedback from the Region to join a Statewide VBP call (Statewide calls are being put on hold). Repurposing of the Central VBP work group will be discussed further. Hoping to coordinate efforts among potential BHCCs in the Region. Next meeting 1/16/18.
- **Children and Families Subcommittee Update:** Katie provided an update - in the process of building the subcommittee. Will hold a kick-off meeting after the 2/5/18 board meeting. Town Hall meeting will be held in March. In May we will hold the first subcommittee meeting to begin discussing issues. Jennifer Daly will be the Co-Chair and the LGU Lead will be Jennifer Parmalee from Onondaga County. Please reach out to Katie with any recommended invitees for these meetings.

- **RPC Updates:**

- **2018 Board Meetings:** Katie asking for feedback related to 2018 meetings, 2 hour long meetings vs. 3 hour long meetings? Morning vs. afternoon meetings. Katie will send a survey monkey to the group. Board in support of keeping board meetings in Liverpool Holiday Inn location.
- **State Project Director Update:** Donna DeWan will be starting on 12/27/17.
- **Board Member Feedback:** Katie has received overwhelmingly positive feedback from the board. Opened to the board for additional feedback from the board:
 - Use the microphones during these meetings – may want to increase number of microphones at the meetings.

- **Adjourn:** Mark Thayer asked for a motion to adjourn. Scott Marshall made a motion, seconded by Jennifer Daly.